

# User Guide: How to Delete Your Account on Intern2Success

This guide provides two ways to delete your account: directly through the app or by submitting a request via the **Contact Us** page. Follow the steps below for a smooth experience.

# Method 1: Delete Your Account via the App

## Step 1: Log in to Your Account

- Open the Intern2Success app on your device.
- Enter your login credentials (email/username and password) and tap Log In.
- You will be directed to the app's home page.

## **Step 2: Access Profile Settings**

- Tap on the **profile icon** located in the top-right corner of the home screen.
- From the drop-down menu, select **Profile Settings** to access your account settings.

# Step 3: Scroll Down to the Delete Option

- In the **Profile Settings** section, scroll down to the bottom of the page.
- Look for the **Delete Account** option.

#### Step 4: Confirm Account Deletion

- Tap on the **Delete Account** button.
- A confirmation pop-up will appear, asking you to verify your decision.
- Review the warning message and tap **Confirm** to proceed.

#### What Happens Next?

- Your account and associated data will be **permanently deleted** from the Intern2Success platform.
- You will no longer have access to your profile, applications, or interactions.



# Method 2: Submit an Account Deletion Request via Contact Us

## Step 1: Log in to Your Account

- Open the Intern2Success app on your device.
- Enter your login credentials (email/username and password) and tap Log In.
- You will be directed to the app's home page.

#### Step 2: Scroll Down to the Contact Support Option

- In the Home Page, scroll down to the bottom of the page.
- Look for the **Contact Support** option.

#### Step 3: Submit a Request

- Fill in the form with the following details:
  - Inquiry Type: General Enquiry
  - Subject: Account Deletion
  - Message: Provide your registered email address and confirm your
    - account deletion request.
- Submit the form by clicking **Send Request**.

## What Happens Next?

- Our team will process your request and delete your account from the backend.
- You will receive a confirmation email once the deletion is complete.



# **Need Assistance?**

If you face any issues, feel free to contact us at **support@intern2success.com**. We're here to help! We hope to see you again in the future. Thank you for being a part of Intern2Success!

# - EXPLORE EARLY-